



Gulotta & Gulotta, PLLC
ATTORNEYS AT LAW

2459 Ocean Avenue, Suite A
Ronkonkoma, New York 11779
p: 631.285.7000
f: 631.285.7006
e: info@gulottagulotta.com
gulottagulotta.com

Business Entity Formation Service Order Form

Today's Date
Name & email

Your Phone # Your Fax #

Address for delivery of Corporate Documents:

- 1. a. Level of State Service: Standard Expedited
*An additional State Fee will apply for expedited services
b. EIN Tax ID# (\$75) Yes
c. Prepare S-Corp Election (\$125) Yes
d. Prepare Sales Tax Registration (NY only) (\$100) Yes
e. Corporate/LLC Kit Instructional DVD (\$25) Yes
*From resolutions to preparing & up keeping stock/LLC certificates to advice in keeping your entity in good standing and how to use your seal, minutes, bylaws, operating agreement, stock transfer ledger, transfers and much more.
f. Trademark this name Yes
*Protect your name! US Federal & State Trademark
*Searches & Filings available.

2. You would like to form a in the State of
*Options are: Corporation, LLC, PLLC, PC, LP, LLP, Not-for-Profit

3. a. Company Name 1st choice
b. Company Name 2nd choice
*The name ending: Incorporated, Inc., Corporation, Corp., Limited, Ltd., Limited Liability Company, LLC, Limited Partnership, LP, LLP, etc ...

4. Stock Structure: Qty of Shares No Par Value [or] Par Value
*You may leave the Stock Structure blank and we will insert: 200 Shares of No Par Value.

5. Brief Description of Business Purpose

6. Principal Business Address County

*State laws require a Registered Agent to receive lawsuits & other legal documents where your company does business.

7. Registered Agent's Name & Address:

Director / Member / Manager / Officer Information (Minimum of one - attach additional paperwork if necessary)

Name SS # Title

Address

Name SS # Title

Address

8. If this is a LLC, is it: Member managed Manager managed & Single Member Multi Member